

Overview

OBAFEMI AWOLowo UNIVERSITY, ILE-IFE

SECOND AFRICA HIGHER EDUCATION CENTRES OF EXCELLENCE FOR DEVELOPMENT IMPACT (ACE IMPACT) PROJECT

**Credit IDA No.6510-NG
ICT-Driven Knowledge Park (OAK-Park)**

REQUEST FOR EXPRESSION OF INTEREST (EoI)

(1) INTRODUCTION

(1.1) The Obafemi Awolowo University, Ile-Ife through the World Bank supported Africa Centres of Excellence for Development Impact received a grant towards implementation of the Africa Centre of Excellence: ICT-Driven Knowledge Park Development Impact Project, and intends to apply part of the grant for payment under the contract for the procurement of consultancy services.

(1.2) Qualified, competent and reputable consulting firms (Architectural, Quantity Surveying, Civil/Structural Engineering and Mechanical & Electrical Engineering) are hereby invited to submit Expression of Interest for the following services.

(2) SCOPE OF SERVICES

Package No.	Consultancy Description
OAU/ACEIMPACT/CS/1/21	Project design, contract documentation and supervision for the

(3) ELIGIBILITY REQUIREMENTS

Interested firms should submit two (2) bound EoI documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder.

(a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 of CAC2 and CAC7. Business Name is also acceptable;

(b) Evidence of Firm's Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all the Partners in case of Business name) for the last three (3) years

(2019, 2020 & 2021) valid till 31st December, 2022 (with a minimum average annual turnover in the last three years of N7.5 million for each firm);

(c) Evidence of current Pension Clearance Certificate valid till 31st December, 2022;

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2022

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.

(g) Evidence of firm's registration with relevant professional body such as COREN, QSRBN, ARCON, CORBON, SURCON etc.;

(h) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the Obafemi Awolowo University or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, and to confirm that all information presented in its bid are true and correct in all particulars;
- that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged;
- no Company's Director has been convicted of procurement fraud in any country;

(i) Company's Audited Accounts for the last three (3) years – 2019, 2020 & 2021;

(j) Evidence of financial capability to execute the project by submission of Reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(k) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc;

(l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(m) For joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) SUBMISSION OF EXPRESSION OF INTEREST (EOI) DOCUMENTS

Interested firm are to submit two (2) bound copies of Expression of Interest documents separated by dividers as arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to The Centre Leader, Africa Centre of Excellence Development Impact, Telepresence Ante-Room, ICT Centre Adjacent to the Computer Centre, Obafemi Awolowo University, Ile-Ife and clearly marked with the name of the project and package number. Furthermore, the reverse of each sealed envelope should have the name and address of the Firm and dropped in the designated Tender Box at the **Telepresence Ante-Room, ICT Centre** not later than **12:00 noon on Tuesday, 22 March 2022**.

(5) OPENING OF EOI DOCUMENTS

The expression of interest documents will be opened immediately after the deadline for submission at **12.00 noon on Tuesday, 22nd March, 2022**, in Room 05, Floor 'O', Secretariat Building, Obafemi Awolowo University. Please ensure that you sign the EOI Submission Register in the Centre Leader's Office at the Telepresence Ante-Room, ICT Centre, Adjacent to The Computer Centre, Obafemi Awolowo University, Ile-Ife, as the Africa Centre of Excellence, Obafemi Awolowo University, Ile-Ife will not be held liable for misplaced or wrongly submitted documents. For further enquiries, please contact the Centre Leader on gaderoun@oauife.edu.ng

(6) GENERAL INFORMATION

- (a) Eoi must be in English Language and signed by an official authorized by the bidder
- (b) Eoi submitted after the deadline for submission would be returned un-opened;
- (c) All costs will be borne by the bidders;

(d) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption of Transparency;

(e) Bidders can submit through Post (Courier Services);

(f) The Africa Centre of Excellence, Obafemi Awolowo University, Ile-Ife is not bound to short list any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007

Signed

The Centre Leader,

Africa Centre of Excellence Impact Project

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